

ALUMINUM ASSOCIATION OF FLORIDA, INC.

January 25, 2014

Crown Plaza Melbourne Oceanfront  
Melbourne, FL

President Dowd called the meeting to order at 10:00 AM. Scott Myers led in the Pledge of Allegiance and gave the invocation. Each person stated their name and chapter affiliation.

**SOUTHEAST:** None in attendance

**SOUTHWEST:** John Meyer, Mike Sonsini

**TREASURE COAST:** Tom Dowd

**MID FLORIDA:** Richard Gillmore, David Johns, Richard Eden

**SUNCOAST:** Gary Hartshorn, Eric Bahr

**NATURE'S COAST:** Kevin Sciglia

**NORTHEAST:** David Miller

**UMDA:** Gary Howard, Scott Myers, Bill Kaufmann, Holly Lockey, Christian Smith

**PROFESSIONAL (nonvoting):** Mike Driscoll, Keith Burnett

**GUESTS:** Joe Belcher, Chip Miller and Margaret Meyer

Wanda Classe attended as staff. A quorum was present.

**MINUTES** – President Dowd asked for additions or changes to the November 9, 2013 minutes, stating that the minutes had been posted on the AAF web site. Kevin Sciglia made a motion to approve the minutes. Richard Eden seconded the motion; approved.

**FINANCIAL** – Treasurer David Johns distributed a Balance Sheet and Budget vs. Actual as of December 31, 2013. He pointed out items of interest and over or under budget items. The December 31, 2013 ending balance was \$62,143.02 showing an actual gain of \$7,636.96 for 2013. After review of the line items, Mike Sonsini made a motion to accept the financial reports as presented. Scott Meyers seconded the motion; approved.

Treasurer Johns distributed copies of the proposed 2014 budget. Scott Myers made a motion to approve the 2014 proposed budget as presented. Gary Hartshorn seconded the motion. In discussion, David Miller stated that he will be presenting a three-hour continuing education seminar for the Building Officials and asked that expenses be paid not to exceed \$500.00. Richard Gillmore requested a budget of \$250.00 for unlicensed activities. Scott Meyers made a motion to amend the budget for these two items. Gary Hartshorn seconded the motion; approved.

Treasurer Johns explained that chapters have an obligation to pay expenses regarding incorporation of the chapter and some expenses relating to the board meetings. He explained that each chapter is required to be a corporation and the corporation renewal is currently \$61.25 annually, stating that this is a chapter expense. Each chapter is also required to pay \$250.00 per year toward covering expenses of three board members' refreshments/meeting room charges for the year's board meetings. He continued to explain that the state invoices the chapter members for their dues. When dues have been collected, these stated expenses are deducted from the amount reimbursed to the chapter.

**PRESIDENT'S REPORT** - President Dowd thanked everyone for attending and thanked the Treasure Coast Chapter for sponsoring the refreshments in the Hospitality Suite. He thanked Patty and David Johns and Rick and Myra Eden for providing the refreshments, especially Myra for providing her homemade Tamales.

He stated that other areas of importance would be covered during committee reports.

## COMMITTEE REPORTS

**Membership:** Chairman Don Leggett was absent and there was no report.

Keith Burnett stated that he was presenting a series of seminars throughout the state. He encouraged chapter presidents to attend the seminars when they are held in the areas of the chapter. He stated he would promote AAF at these seminars where no president was in attendance and would comp the presidents to attend the seminars in their area and give them time to say a few words about AAF.

Mid Florida President Rick Eden stated that when the chapters were expanded, Mid Florida was expanded to include Brevard and Volusia. Chip Miller stated that he wanted to be involved in AAF but he did not want to belong to the Mid Florida Chapter because of the chapter dues and because he works in a coastal area, the issues of a coastal area and an inland area are quite different. He proposed the he and other Brevard/Volusia contractors be allowed to become Direct Members. There was discussion regarding the pros and cons of this and how it is governed by AAF Bylaws. President Dowd stated that this topic was obviously not going to be settled today and a conference call would be set up to discuss this and the bylaws pertaining to the situation.

**Hospitality and Board Meetings:** President Dowd thanked Kevin Sciglia for continuing to do a great job as Hospitality Chairman and again thanked those responsible for the refreshments.

Wanda Classe stated that the May board meeting will be held in the St. Augustine area and she is trying for the date of May 10. She continued to state that a lot of facilities either do not have a meeting room or the room rates are too expensive. She will continue working on this location. The August board meeting will be held on August 16, 2014 at the Helmsley Sandcastle Hotel in Sarasota. The November location has not been finalized but suggestions have been given for Shingle Creek, Innisbrook and Grenelefe. Mike Moberly, who is working with Richard Moore on the golf tournament, asked that it be announced that he is not at this board meeting because his wife, his son and himself were all sick.

**Code Specialist** – Joe Belcher announced that the new building code would come into effect on December 31, 2014. He stated that there were no major changes affecting the aluminum industry.

He reminded everyone that the board voted to proceed with the full scale wind tunnel testing. He stated that it is currently scheduled for April 11-12, 2014 in South Carolina, with a limited number of people observing. The cost of the testing is being funded by the Florida Building Commission. Two screen enclosures will be tested – one following the AAF Guide and the other one following a permitted job for a generally accepted design that has been permitted in the last 18 months. To secure the generally accepted design, an academia professor will make the choice from a selection of one to two dozen full set of plans procured by the University of Florida and Florida State will write the report. Both colleges are going to be heavily involved. Once this set of plans has been determined, AAF will follow the general guidelines such as size, roof, wind speed criteria and exposure. Again, it was stated that AAF is not choosing the design that will be selected by a representative of the University of Florida. It was also noted that this could be the first testing of an ongoing program. The purpose of the testing is to verify calculations. Dr. Sunmoon Jung will choose the design by February 14, 2014. There were further discussions regarding timeframe, materials and labor. The results of the testing will be given at the May Board Meeting.

**Technical** – David Miller reported that Professional Testing, who administer the state aluminum licensing testing, has contacted the AAF Office regarding the current study guide being out of date. The Student Manual currently being used was published in 2002. In addition, the AAF Office has learned that Flagler County is now using the current AAF Guide for their county testing. He stated that with these recent happenings, it is obvious that something needs to be done regarding the Student Manual. There was discussion ranging from revamping

the Student Manual to no longer having a Student Manual and use the current manual for the testing. Wanda will provide David with the contact information with Professional Testing and will provide Professional Testing with David's contact information so that they can discuss the solution.

**Professional Engineers** – Mike Driscoll stated that there will be an engineering meeting immediately following the board meeting. He stated that calculator copies had been sent to each committee member and he received some suggested changes. He will implement these changes and then it will be time to discuss how AAF can/will be involved with the Calculator.

**Unlicensed Activity** – Rick Gillmore reported that he had found 50 companies on the internet advertising for rescreening in the Orlando area that are not licensed. He continued to report that it is very difficult to catch these because they only list their phone number. Orange County sent him an email stating that they were going to set up a house and invite bids from different trades. Gary Hartshorn reported that Hillsborough County is also setting stings and a building official is at every one of their chapter meetings.

**Windows:** Joe Belcher stated that it looks like after 2014 Code takes effect, the 30% energy rule will no longer apply. Scott Myers reported that Zone 1 has been expanded to cover the top of Lee and West Palm Beach.

**UMDA** – Christian Smith stated that Town & Country said they would assist with materials, they did not commit to providing all the required materials. Bill Kaufmann said he would also assist with materials. It was stated that calls are being made to other suppliers requesting their assistance and it must be stressed that all materials be to code.

John Meyer will head a committee dealing with the specifics of the testing.

President Dowd thanked Joe Belcher for securing the testing project.

**OLD BUSINESS** – There was no old business to bring before the board.

**NEW BUSINESS** – Gary Hartshorn explained a situation that has been occurring in the Sun Coast Chapter area. Materials are being sold that do not have a Product Approval Number. Suppliers are giving out someone else's number so that permits can be pulled. He stated that this is unethical and should be stopped stating that the suppliers who go to the time, effort and expense of getting a Product Approval Number should have the sole use of it so that everyone is on a level playing field. President Dowd stated that Richard Moore is AAF's Ethics Chairman. Joe Belcher stated that if someone would write an article on this, he would contact BOAF and ask them to run it in their newsletter.

**ADJOURN** – With no further business, John Meyer made a motion to adjourn at 12:42 PM.

Respectfully Submitted

Rick Gillmore  
Secretary

Wanda Classe  
Administrator