



Aluminum Association of Florida, Inc.

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Aluminum Association of Florida, Inc,

Board of Directors Meeting Agenda

August 7, 2021

Daytona Beach Shores

1. Call to Order - 9 a.m.
2. Pledge of Allegiance and Invocation
3. Roll Call - Member and Guest Introduction
4. Approval of May 22, 2021 Board Meeting Minutes
5. Treasurer's Report Dennis Loughren
6. President's Report Randy Davenport
7. Committee Reports
 - A. 2021 Golf Tournament Shawn Brown
 - B. Code Specialist Joe Belcher
 - C. Education Eric Bahr
 - D. Hospitality Tom Dowd
 - E. Meeting Locations
 - * November undecided
 - * February 19 - Rosen Plaza Hotel - Orlando
 - * April 30 - Safety Harbor Resort & Spa
 - * August - back at The Shores?
 - F. Membership Tom Hendry
 - G. Technical and Professional Engineering Eric Bahr
8. Other Business
9. Adjourn

**Aluminum Association of Florida
Board of Directors
May 22, 2021
Sanibel Harbor**

AAF Members Present (*with chapter affiliation*)

Randy Davenport (Suncoast)
Tom Hendry (Northeast)
Tom Dowd (Gulf Coast)
Dennis Loughren (Suncoast)
John Meyer (Southwest)

David Johns (Mid Florida)
Steve Green (Professional)
Tom Davis (Gulf Coast)
Eric Bahr (Professional)
Patrick Merritt (UMDA)

Others Present:

Scott Myers (LouMac)
Joe Belcher (JDB Code Consultants)
Teresa Hendry (Hendry Alum.)
Crystal Stearns (Hendry Alum.)
Tommy Steans (Hendry Alum.)

Alexis Concepcion (Gulf Coast Alum.)
Andrew Collins (Gulf Coast Alum.)
Christopher Koon (FL Sales & Marketing)
Drayton Herold (FBC Plans & Eng.)

- Meeting called to order by president Randy Davenport.
- *Approval of Minutes:*
 - Minutes from the February board meeting were presented. A motion was made, seconded and approved to accept both sets of minutes.
- *Treasurer's Report* by Dennis Loughren:
 - An income and expense report from January 1 through April 30, 2021 was presented. A motion was made, seconded and approved to accept the financial report.
- *President's Report* provided by Randy Davenport:
 - Randy facilitated open discussion on material shortages (PVC, pavers, travertine, extruded headers/panels).
 - A suggestion was made to begin publishing *AlumiNews* again. Dennis Loughren suggested using social media more.
 - Tom Davis requested money in the budget for offering continuing education classes.
- *Golf Committee Report* provided by Randy Davenport in Shawn Brown's absence:
 - Randy stated that Shawn is currently looking at three courses – Reunion, Shingle Creek, and Grand Cypress.
- *Bylaws Report* provided by Dennis Loughren:
 - Dennis explained the proposed changes to the bylaws (see attached). A motion was made, seconded and approved to accept the proposed changes to the bylaws.
- *Code Consultant Report* provided by Joe Belcher:
 - The next code modification will take place in 2022 for the 2023 (8th edition) of the Florida Building Code.
- *Meeting Locations Report:*
 - The next board meeting will be August 7 at The Shores Resort in Daytona Beach Shores.

- *Membership Committee* report provided by Tom Hendry:
 - Tom suggested opening up the annual construction contest to non members and offering an annual membership as a prize. This will be placed on the agenda for the August board meeting.
- *Nominating Committee* report provided by Tom Dowd:
 - The slate for the 2022 board of directors will be: President, Randy Davenport; First Vice President, Tom Hendry; Second Vice President, Tom Dowd; Secretary, Tom Davis; Treasurer, Dennis Loughren; Immediate Past President, John Meyer.
- Meeting Adjourned
- Minutes taken by Crystal Stearns and transcribed by Executive Administrator Sunni Simmons

Aluminum Association of Florida

Balance Sheet As of July 31, 2021

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
100-110 Wachovia Bank	0.00
Seacoast Checking	24,114.02
Seacoast Money Market	95,303.76
Total Bank Accounts	\$119,417.78
Other Current Assets	
100-300 Undeposited Funds (Quickbooks)	12,325.00
Uncategorized Asset	0.00
Total Other Current Assets	\$12,325.00
Total Current Assets	\$131,742.78
TOTAL ASSETS	\$131,742.78
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
200-200 Accounts Payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
200-220 Sales tax accrued & payable	-672.72
200-225 Escrow Dues	2,548.87
Total Other Current Liabilities	\$1,876.15
Total Current Liabilities	\$1,876.15
Long-Term Liabilities	
250-000 Deferred Revenue	
250-225 Deferred Escrow Dues	6,915.06
Total 250-000 Deferred Revenue	6,915.06
Total Long-Term Liabilities	\$6,915.06
Total Liabilities	\$8,791.21
Equity	
320-000 Fund Balance	0.00
320-200 Retained Earnings-Fund Balance	97,992.78
Net Income	24,958.79
Total Equity	\$122,951.57
TOTAL LIABILITIES AND EQUITY	\$131,742.78

Aluminum Association of Florida

Budget vs. Actuals: Budget 2020 - FY20 P&L

January - July, 2021

	TOTAL	
	ACTUAL	BUDGET
Income		
410-000 Dues		
410-110 Contractor Members	19,012.18	
410-120 UMDA Members	13,600.00	
410-130 Direct Members	350.00	
410-150 Professional Service Providers	2,500.00	
Total 410-000 Dues	35,462.18	
435-000 Guide Book Income		
435-100 Guide Book Sales	7,760.00	
435-150 Student Edition	8,100.00	
435-400 Postage	378.00	
Total 435-000 Guide Book Income	16,238.00	
460-000 Administration & Miscellaneous Income		
460-150 Interest Earned	120.64	
Total 460-000 Administration & Miscellaneous Income	120.64	
465-00 Web Site Income	350.00	
Total Income	\$52,170.82	\$0.00
GROSS PROFIT	\$52,170.82	\$0.00
Expenses		
Total Expenses		
NET OPERATING INCOME	\$52,170.82	\$0.00
Other Expenses		
610-000 Professional Fees		
610-100 Building Code Consultant	5,136.25	
610-300 Executive Administrator	10,325.00	
Total 610-000 Professional Fees	15,461.25	
620-000 Meeting Expense		
620-110 State Board of Directors	3,399.34	
Total 620-000 Meeting Expense	3,399.34	
630-000 Publication Expense		
635-000 Guide Book Publications		
635-100 Guide Production	1,856.09	
635-300 Shipping & Postage	320.54	
Total 635-000 Guide Book Publications	2,176.63	
Total 630-000 Publication Expense	2,176.63	
660-000 Committees		
660-120 Member Promotions	140.00	
660-660 Hospitality	781.08	
Total 660-000 Committees	921.08	
665-000 Website Expense	392.35	

Aluminum Association of Florida

Budget vs. Actuals: Budget 2020 - FY20 P&L

January - July, 2021

	TOTAL	
	ACTUAL	BUDGET
670-000 Administration & Miscellaneous Expense		
670-100 Bank Charges	755.00	
670-105 Credit Card Fees	1,492.65	
670-154 Record Retention	1,124.48	
670-155 Miscellaneous Expense	1,489.25	
Total 670-000 Administration & Miscellaneous Expense	4,861.38	
Total Other Expenses	\$27,212.03	\$0.00
NET OTHER INCOME	\$ -27,212.03	\$0.00
NET INCOME	\$24,958.79	\$0.00