



Aluminum Association of Florida, Inc.

Post Office Box 2099 · Titusville, Florida 32781

(407) 898-8286 · Fax (407) 894-7673

www.aaof.org · info@aaof.org

Aluminum Association of Florida, Inc,

Board of Directors Meeting Agenda

May 20, 2023

Safety Harbor Resort & Spa

1. Call to Order - 9 a.m.
2. Pledge of Allegiance and Invocation
3. Roll Call - Member and Guest Introduction
4. Approval of February 18, 2023 Board Meeting Minutes
5. Treasurer's Report Dennis Loughren
6. President's Report Randy Davenport
7. Committee Reports
 - A. Golf Gianina Ludwig
 - B. Legislative Update Kari Hebrank (Lobbyist)
 - C. Hospitality Tommy Stearns
 - D. Meeting Locations
 - *August 19, 2023 - The Shores Resort & Spa (Daytona Beach Shores)
 - *October 28, 2023 - Rosen Shingle Creek (In conjunction with golf tournament)
 - E. Membership John Nowokunski
 - F. Technical and Professional Engineering / Education Eric Bahr
 - G. UMDA Shawn Brown
8. Other Business
9. Adjourn



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Board of Directors Meeting Agenda

February 18, 2023,

Rosen Plaza Orlando

1. Call to Order - 9 a.m.
2. Pledge of Allegiance and Invocation
3. Roll Call - Member and Guest Introduction
4. Approval of November 19, 2022, Board Meeting Minutes
 - A. **MOTION:** Meyer/Brown to approve as amended – Approved as Amended.
5. Treasurer's Report: Dennis Loughren
 - A. Davenport gave the report.
 - B. **MOTION:** Bailey/Meyer to approve – Approved.
6. President's Report Randy Davenport
7. Committee Reports
 - A. Golf Shawn Brown
 - Brown reported that the net income of the 2022 tournament was assisted by the expenses carried over from the rained-out 2021 tournament.
 - Brown reported the 2023 tournament would be back in Orlando. The centralized location seems to draw greater participation.
 - Brown asked the group to think about the goal of the annual golf tournament:
 - Fundraiser?
 - Drive membership?
 - Provide service?
 - Improve friendship and socialization among members?
 - Brown stated there he heard from various members concerning a golf game in conjunction with the quarterly meetings of the BOD.
 - There was a consensus this was a good idea.
 - Brown said he would arrange a golf game for the Safety Harbour meeting in May.
 - Meyer suggested getting a UMDA member involved.
 - B. Code Specialist Joe Belcher
 - Belcher reported the FBC 8th Edition (2023) is in the final stages of completion. The Commission will hold a Rule Development Workshop in March and a Final Rule Hearing in June.
 - The FBC 8th Edition (2023) will be implemented at Midnight on December 31, 2023.
 - Belcher reported bills were introduced in the House and Senate to fix some of the problems of HB 735, which eliminates local contractor licensing.
 - Belcher stated he was trying to get a coalition together to hire a lobbyist to get provisions to help the industry into the bills.
 - The cost of the lobbyist is \$30-\$40K.
 - Belcher stated he was working with Greg Miller to try and raise the money.

- Miller was placed in charge of the project.
 - The lobbyist will be permitted to register as representing the Aluminum Association of Florida.
 - **MOTION:** Meyer/Loughren to approve an expenditure of \$5000.00 toward hiring Kari Hebrank of Carlton Fields and allow the lobbyist to register as representing AAF – Approved 5-1.
- Belcher also reported on other bills being introduced that would specify the time a jurisdiction has to issue a permit after a completed application has been submitted and limit the new requirements that can be added after the permit has been issued, e.g., at the final inspection.
- C. Hospitality Tommy Stearns
- Stearns reported all went well with the hospitality suite.
- D. Meeting Locations
- *May 20, 2023 - Safety Harbor Resort
 - *August 19, 2023 - The Shores Resort & Spa (Daytona Beach Shores)
 - *November – TBA Date dependent on the golf tournament
- E. Membership:
- Davenport commented on the benefits of membership and asked members to reach out to non-members.
- F. Technical and Professional Engineering / Education Eric Bahr
- Bahr reported on various things occurring in the field:
 - With the many jobs available and long lead times for contractors, more “weekend warriors” are being seen in the field.
 - Many may be unlicensed.
 - Some are employees of other companies taking on private jobs on the weekends.
 - Members were encouraged to report unlicensed activities to the appropriate jurisdiction or agency.
8. Other Business
- A. New Committee Chairs for Ethics, Membership, Nominating, and UMDA:
- Ethics – John Meyer
 - Membership – John Nowokunski
 - UMDA – Shawn Brown
 - Golf – Gianina Ludwig
 - Nominating – Engineering Committee (Eric Bahr, Al Bailey, and Gus Tarnowski), Joe Belcher, and Dennis Loughren.
- B. Logo Use:
- Davenport stated the illegal use of the AAF logo by non-members is increasing.
 - The group was asked to report the illegal use of the AAF logo to AAF.
 - AAF will send a cease and desist letter to the offender offering the opportunity to join the organization as an alternative to AAF taking legal action.
- C. Loughren:
- Loughren reported on an arrangement he helped broker with Hillsboro County that will allow revisions to a screen enclosure job that has been permitted that does not alter the footprint of the enclosure to be approved by the inspector on-site. The arrangement would allow for avoiding the plan review fee for some revisions. Fees in Hillsboro County have recently increased considerably.
- D. Referral Fees:
- A member asked for guidance on the legality of referral fees.
9. Adjourn **MOTION:** Meyer/Bailey to adjourn – Approved.

Aluminum Association of Florida

Balance Sheet

As of April 30, 2023

| | TOTAL |
|--|--------------------|
| ASSETS | |
| Current Assets | |
| Bank Accounts | |
| Seacoast Checking | 11,732.92 |
| Seacoast Money Market | 67,688.02 |
| Total Bank Accounts | \$79,420.94 |
| Other Current Assets | |
| Uncategorized Asset | 0.00 |
| Total Other Current Assets | \$0.00 |
| Total Current Assets | \$79,420.94 |
| TOTAL ASSETS | \$79,420.94 |
| LIABILITIES AND EQUITY | |
| Liabilities | |
| Current Liabilities | |
| Accounts Payable | |
| 200-200 Accounts Payable | 0.00 |
| Total Accounts Payable | \$0.00 |
| Other Current Liabilities | |
| 200-220 Sales tax accrued & payable | -1,128.36 |
| 200-225 Escrow Dues | 3,975.25 |
| Total Other Current Liabilities | \$2,846.89 |
| Total Current Liabilities | \$2,846.89 |
| Long-Term Liabilities | |
| 250-000 Deferred Revenue | |
| 250-225 Defered Escrow Dues | 0.00 |
| Total 250-000 Deferred Revenue | 0.00 |
| Total Long-Term Liabilities | \$0.00 |
| Total Liabilities | \$2,846.89 |
| Equity | |
| 320-000 Fund Balance | 0.00 |
| 320-200 Retained Earnings-Fund Balance | 67,763.30 |
| Net Income | 8,810.75 |
| Total Equity | \$76,574.05 |
| TOTAL LIABILITIES AND EQUITY | \$79,420.94 |

Aluminum Association of Florida

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

| | TOTAL | | |
|--|--------------------|--------------------|----------------------|
| | ACTUAL | BUDGET | OVER BUDGET |
| Income | | | |
| 410-000 Dues | | | |
| 410-110 Contractor Members | 10,454.55 | 11,004.00 | -549.45 |
| 410-120 UMDA Members | 7,600.00 | 7,608.00 | -8.00 |
| 410-130 Direct Members | 700.00 | 696.00 | 4.00 |
| 410-150 Professional Service Providers | 1,084.00 | 1,116.00 | -32.00 |
| Total 410-000 Dues | 19,838.55 | 20,424.00 | -585.45 |
| 435-000 Guide Book Income | | | |
| 435-100 Guide Book Sales | 4,400.00 | 9,600.00 | -5,200.00 |
| 435-150 Student Edition | 5,330.00 | 12,000.00 | -6,670.00 |
| 435-400 Postage | 419.00 | 708.00 | -289.00 |
| Total 435-000 Guide Book Income | 10,149.00 | 22,308.00 | -12,159.00 |
| 443-300 Construction Contest | | 650.00 | -650.00 |
| 445-000 Golf Tournament Income | | | |
| 445-125 Sponsorships | | 18,000.00 | -18,000.00 |
| 445-130 Hole Sponsorship | | 675.00 | -675.00 |
| 445-200 Entry Fees | | 6,540.00 | -6,540.00 |
| Total 445-000 Golf Tournament Income | | 25,215.00 | -25,215.00 |
| 460-000 Administration & Miscellaneous Income | | | |
| 460-150 Interest Earned | | 75.00 | -75.00 |
| 460-700 Lobbyist Contributions | 14,250.00 | 14,250.00 | 0.00 |
| Total 460-000 Administration & Miscellaneous Income | 14,250.00 | 14,325.00 | -75.00 |
| 465-00 Web Site Income | 250.00 | 600.00 | -350.00 |
| Total Income | \$44,487.55 | \$83,522.00 | \$ -39,034.45 |
| GROSS PROFIT | \$44,487.55 | \$83,522.00 | \$ -39,034.45 |
| Expenses | | | |
| Total Expenses | | | \$0.00 |
| NET OPERATING INCOME | \$44,487.55 | \$83,522.00 | \$ -39,034.45 |
| Other Expenses | | | |
| 610-000 Professional Fees | | | |
| 610-100 Building Code Consultant | | 25,000.00 | -25,000.00 |
| 610-300 Executive Administrator | 6,100.00 | 18,300.00 | -12,200.00 |
| 610-500 Lobbyist | 10,045.00 | 35,045.00 | -25,000.00 |
| Total 610-000 Professional Fees | 16,145.00 | 78,345.00 | -62,200.00 |
| 620-000 Meeting Expense | | | |
| 620-110 State Board of Directors | 7,270.97 | 11,000.00 | -3,729.03 |
| 620-180 Staff Travel | | 250.00 | -250.00 |
| Total 620-000 Meeting Expense | 7,270.97 | 11,250.00 | -3,979.03 |
| 630-000 Publication Expense | | | |
| 635-000 Guide Book Publications | | | |
| 635-100 Guide Production | 394.87 | 5,200.00 | -4,805.13 |

Aluminum Association of Florida

Budget vs. Actuals: Budget 2023 - FY23 P&L

January - December 2023

| | TOTAL | | |
|---|----------------------|-----------------------|----------------------|
| | ACTUAL | BUDGET | OVER BUDGET |
| 635-300 Shipping & Postage | 263.84 | 900.00 | -636.16 |
| Total 635-000 Guide Book Publications | 658.71 | 6,100.00 | -5,441.29 |
| Total 630-000 Publication Expense | 658.71 | 6,100.00 | -5,441.29 |
| 645-000 Golf Tournament Expense | | | |
| 645-110 Green Fees & Carts | | 6,000.00 | -6,000.00 |
| 645-155 Signs | | 500.00 | -500.00 |
| 645-160 Awards & Trophies | | 75.00 | -75.00 |
| 645-210 Golf Raffle Prizes | | 1,100.00 | -1,100.00 |
| 645-310 Food & Beverage | | 3,400.00 | -3,400.00 |
| Total 645-000 Golf Tournament Expense | | 11,075.00 | -11,075.00 |
| 645-165 Construction Contest Expense | | 600.00 | -600.00 |
| 660-000 Committees | | | |
| 660-120 Member Promotions | 160.00 | 360.00 | -200.00 |
| 660-660 Hospitality | 586.35 | 3,000.00 | -2,413.65 |
| Total 660-000 Committees | 746.35 | 3,360.00 | -2,613.65 |
| 665-000 Website Expense | 333.00 | 560.00 | -227.00 |
| 670-000 Administration & Miscellaneous Expense | | | |
| 670-105 Credit Card Fees | 569.99 | 3,000.00 | -2,430.01 |
| 670-135 Office Supplies | | 240.00 | -240.00 |
| 670-140 Insurance | | 420.00 | -420.00 |
| 670-145 Postage | 5.40 | 60.00 | -54.60 |
| 670-154 Record Retention | 642.56 | 1,927.68 | -1,285.12 |
| 670-155 Miscellaneous Expense | 2,265.91 | 2,400.00 | -134.09 |
| 670-170 Telephone Local | | 600.00 | -600.00 |
| Total 670-000 Administration & Miscellaneous Expense | 3,483.86 | 8,647.68 | -5,163.82 |
| Total Other Expenses | \$28,637.89 | \$119,937.68 | \$ -91,299.79 |
| NET OTHER INCOME | \$ -28,637.89 | \$ -119,937.68 | \$91,299.79 |
| NET INCOME | \$15,849.66 | \$ -36,415.68 | \$52,265.34 |